**Healthwatch Trafford**

**Minutes of Board meeting 7th April 2022**

**Online Zoom Meeting**

**Meeting commenced at 5.30pm**

**Present:**

Heather Fairfield (HF)

Jean Rose (JR)

Susan George (SG)

David Esdaile (DE)

Brian Hilton (BH)

Anna Gaughan (AG)

Andrew Latham (AL) – Company Secretary

Janet Brennan (JB)

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| **Agenda item** | **Discussion and Actions** |
| 570. Welcome; apologies and introductions | Apologies: EM  570.1 HF welcomed everyone to the meeting. |
| 571. Declaration of Interest | 571.1 No declarations of interest received. |
| 572. Minutes of previous meeting | 572.1 The minutes of the previous meeting were accepted as a true and accurate record. |
| 573. Matters arising not on the agenda | 573.1 JR asked about Transforming Homecare as it was previously agreed to add as an agenda item? AL replied that Lindsey Mallory, who had been leading on it at the Local Authority had recently left and as yet, he had not been made aware of who would be picking up that programme. AL noted that the item would be deferred until we could obtain an update on the programme and who would be leading.  573.2 AG asked about the clinical pathway sessions that she had attended? The promised report had not yet been published. **Action: AL to follow up**  573.3 JB introduced herself to members and provided background to her career and interest in joining HWT. HF noted that JB’s application had been circulated previously and asked members if they wished to vote JB onto the board? All agreed. **Action: AL to add JB to Companies House register.** |
| 574. Action Log | Action log reference:  All actions listed marked as complete; Update log and remove. In addition:  562.1 Complete  566.4 Complete  566.5 Complete  567.3 Complete  568.1 Complete |
| 575. CO Report | 575.1 AL talked through the main points from the previously circulated report.  575.2 BH asked about the Learning Difficulties (LD) project; AL explained that this had been very frustrating, with HWT submitting their proposal for the project in July the previous year. Meetings were ongoing but progress was very slow and there was a danger that further slippage would impact on the proposed mental health project scheduled for later in the year. AL would raise with Karen Ahmed if no further progress made in the next few weeks. BH stated that their needed to be engagement with service users, not just friends, family and carers. BH also noted that a clear definition of what is meant by LD for this work needs to be established. 575.3 BH asked about the intern project? Al explained that the intention was to build on the anecdotal evidence and the limited evidence from the HW100 survey, to further explore the reported issues with delays in accessing adaptations and OT services, which in turn have an effect on delayed discharge from hospital and potentially the long-term health outcomes for those experiencing delays.  575.4 HF provided background on the Big Conversation project from Greater Manchester Health & Social Care Partnership (GMHSCP); AL informed members that HWT were providing a funded telephone support service for anyone having difficulty completing the survey online but had taken very few calls thus far.  575.5 BH asked if there were a simple guide to ICS that could be shared? **Action: AL to identify and circulate to members** |
| 576. Healthwatch England Board Support Offer | 576.1 AL explained the previously circulated paper; HWE were offering to provide appropriate training and support to board members on key areas and had issued the paper in order to gauge interest and identify the topics that board members would find useful. AL noted that HWE had requested individuals contact them directly if interested using the details in the paper. |
| 577. People and Communities | 577.1 HF noted that this had been dealt with as part of the CO report. |
| 578. HWinGM Strategy | 578.1 HF informed members that the previously circulated HWinGM Strategy had been updated. In addition, a collaborative agreement and draft work plan had also been agreed.  578.2 HF informed members that AQUA (Advancing Quality Alliance) had been working with HWinGM and provided details. The next step was for the strategy and work plan to go to the ICS Joint Planning and Delivery Group; HF and Tracy McErlain (HWinGM Chair) to present to the group on 16th April and feedback.  578.3 Hf discussed the single point of access (SPA) proposal as well as representation at groups. AL noted concerns re funding that may or may not be forthcoming from the ICS to support HWinGM proposals – namely that we do not yet know what level (if any) any potential funding may be at and that HWinGM would have to tailor their expectations accordingly once known.  578.4 HF informed members of the recent appointment of Mark Fisher as designate CEO of the ICS. |
| 579. Questions from the Public | None received. |
| **PART 2 – Closed Session** |  |