

## Healthwatch Trafford

### Minutes of Board meeting 25<sup>th</sup> July 2024

#### Online Zoom Meeting

#### Meeting commenced at 5.30pm

#### Present:

Heather Fairfield (HF) - Chair

Jean Rose (JR)

Anna Gaughan (AG)

Susan George (SG)

Janet Brennan (JB)

Andrew Latham (AL) – Company Secretary

Agenda item	Discussion and Actions
721. Welcome; apologies and introductions	<p>Apologies: Brian Hilton (BH)</p> <p>721.1 HF welcomed everyone to the meeting.</p> <p>721.2 AG informed members that she was stepping down from the board due to relocating. Members expressed regret at losing AG. HF thanked AG on behalf of the board and wished her well. <b>Action: AL to remove AG as a director from Companies House</b></p>
722. Declaration of Interest	722.1 JR stated an interest in NHS Fit4 the Future. HF noted.
723. Minutes of previous meeting	723.1 The minutes of the previous meeting and the extraordinary finance meeting were accepted as a true and accurate record.
724. Matters arising not on the agenda	724.1 None
725. Action Log	<p>Action log reference:</p> <p>694.10 – Complete</p> <p>708.2 – HF had written to Helen Gollins at Public Health requesting the figures. Awaiting response.</p> <p>717.4 – AL updated members on the latest situation with the annual accounts.</p>
726. CO Report (paper)	<p>726.1 AL presented highlights from the previously circulated CO Report.</p> <p>726.2 AL updated members on the latest progress with the Pathways to CAMHS report. This was taking longer than anticipated, due in part to difficulties in getting data back from some of the localities, and in part to the amount of work involved in then analysing that data. The publication date was likely to be pushed back accordingly.</p> <p>726.3 AL updated members on the AIS project; Cat was now in the intern role and had made a good start on the project, with support from all staff.</p> <p>726.4 JR asked about the date for the public launch of NHS Fit4thefuture? AL replied that this had been confirmed as 26<sup>th</sup> August 2024.</p>

727. Questions from the Public	None received.
<b>PART 2 – Closed Session</b>	

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