

Healthwatch Trafford

Minutes of Board meeting 30th November 2023

Online Zoom Meeting

Meeting commenced at 5.30pm

Present:

Heather Fairfield (HF)

Jean Rose (JR)

Anna Gaughan (AG)

Elaine Mills (EM)

Susan George (SG)

Janet Brennan (JB)

Andrew Latham (AL) – Company Secretary

Agenda item	Discussion and Actions
674. Welcome; apologies and introductions	Apologies: Brian Hilton 674.1 HF welcomed everyone to the meeting. 674.1 AL acknowledged the contribution to HWT of former Director and Chair, Ann Day, who passed away recently.
675. Declaration of Interest	675.1 No declarations of interest received.
676. Minutes of previous meeting	676.1 The minutes of the previous meeting were accepted as a true and accurate record.
677. Matters arising not on the agenda	677.1 NWAS Visit – HF informed members that during the recent NWAS visit they had asked about the number of calls to NHS111 regarding dentistry and were informed that c53,000 calls had been received on dentistry and prescriptions, of which 48,000 were on dentistry. HF had passed this information to Ben Squires (Head of Primary Care) and was looking to set up a meeting to discuss. 677.2 Pathways to CAMHS – the proposal for this work was going to the HWinGM network for approval on 1 st December. JR asked if some of the focus group work HWT had done pre-pandemic would still be valid? AL replied that it was a different provider then but experiences would still be valid. HF noted that Anthony Hassall (CEO of Pennine Care) had requested a report on CAMHS provision by MFT. 677.3 Future Sustainability of Healthwatch – HF was due to attend an online session with HW England CEO Louise Ansari and others to put forward ideas. AL noted that HWE regularly state that they know what a good HW looks like, therefore they know what that costs and should use that as a starting point to lobby for minimum funding. 677.4 HF informed members that Trafford SENDs inspection report was due to be published in December by OFSTED with an action plan to follow. 677.5 HF informed members that she had objected to the decision to remove non-recurrent funding to 42 nd Street at Trafford Locality Board and whilst not a voting member, this would be minuted. Members were in support of this and concerned at the impact on provision of services to Children and Young People (CYP).
678. Action Log	Action log reference: 665.1 Complete

	<p>668.3 Complete</p> <p>671.2 Complete – JR thanked JB</p> <p>672.1 Deferred to next meeting</p> <p>657.1 Outstanding – AL noted George Devlin leaving role in March 2024</p>
679. Hospital At Home	<p>679.1 The planned presentation by Sohail Munshi on Hospital at Home was postponed until the next meeting as SM was unable to make this meeting due to unforeseen circumstances.</p>
680. CO Report	<p>680.1 AL provided further detail on the previously circulated report.</p> <p>680.2 AL informed members that he and HF had attended the Mental Health Transformation Board in order to present the Digital Mental Health for CYP report but had not been included on the agenda. AL also noted that he and HF had complained about the wording used when the report was sent out to attendees, which incorrectly stated that the findings were being disputed. HF stated that she had received an apology from Ric Taylor (Lead Commissioner (Adult) Mental Health & Learning Disability Trafford).</p> <p>680.3 Community Diagnostic Centre Enter & View – AG asked if Bolu (ABW) could clarify what he wanted from volunteers in regards to the E&V visit? Action: AL to discuss with ABW</p> <p>680.4 Urgent Care Review – AL noted that there had been numerous comments on Altrincham Minor Injuries Unit (AMIU) on social media Action: AL to share with HF HW reps had attended all of the recent Urgent Care Review focus groups. HF also noted that AMIU had also been discussed at Trafford Health Scrutiny.</p> <p>680.5 Action: HF asked AL to share issues with advancing the D2A and PHB projects with Tom Maloney.</p>
681. Questions from the Public	<p>None received.</p>
PART 2 – Closed Session	
682. Chair's Report	<p>682.1 HF talked through the previously circulated report.</p> <p>682.2 HF fed back on the recent Health Scrutiny meeting. GM is looking to equalise the number of IVF cycles so there was support for Trafford increasing cycles to 2. HF noted that HWT had opposed a reduction in IVF cycles some years ago. Gareth James (Deputy Place Lead for Health and Care Integration) had stated that Trafford Locality Board was discussing the Urgent Care review on the 19th November. Scrutiny wanted their opinions to be part of the final papers but did not want to meet in such a short space of time. It was left that they could be given the draft papers early and could write in with their views although it's unlikely they will reach a consensus. Gareth James confirmed that there will be formal consultation after the decision is taken. HF felt that the focus would be mostly on the AMIU.</p>
683. Integrated Care System Update	<p>683.1 HF informed members that it is now known which services Trafford will still be responsible for. Most major services will be held at GM level.</p> <p>683.2 Trafford Locality Plan is being refreshed; HF is the nominated HWT member of the strategy group working on this.</p> <p>683.3 HF is due to meet Sara Todd (Chief executive, Trafford Council) in the next week as a scheduled quarterly meeting.</p>
684. Finance Update	<p>684.1 AL apologised to members for not distributing updated management accounts and provided a verbal update. Action: AL to prioritise and distribute asap.</p> <p>684.2 Capital Expenditure: None to report</p>

	684.3 Contracts: None to report on.
685. Governance	<p>685.1 GDPR (standing item): No updates for members to be aware of.</p> <p>685.2 Representative Meeting Reports: JR fed back on Trafford Women's Voices – JR helping to facilitate at the launch event and will feed back as more information becomes available. EM noted that she would attend the event and had met with Cllr Jane Slater. Women's Health Hubs were also being established as part of the primary care offer.</p> <p>AG reported that she was still attending the CDC Equalities Group. Ophthalmology CDC had been temporarily relocated to Trafford General Hospital (TGH) and that 218 DNAs were reported in August and September. 103 of those had been contacted and a variety of reasons were given for not attending. Work was still taking place on community hubs with engagement undertaken with communities and open days being held. AG felt these were very positive steps forward.</p>
686. Any Other Business	686.1 None
	MEETING CLOSED AT 19:02pm
687. Date & Time of Next Meeting	Thursday 8 th February at 5.30pm – virtual meeting via Teams unless otherwise agreed.

2022/23

Board Minutes Action Log

Date Added	Reference in Minutes	Action	By When	To be completed by	Status
28/9/2023	672.1	Add Hospital at Home to next meeting agenda	Next Meeting	AL	
27/7/2023	657.1	NHS Party in the Park continuation: HF/AL to discuss with George Devlin (Trafford VCFSE Collective)		HF/AL	
30/11/2023	680.3	Clarification on requirements from volunteers for CDC E&V. AL to discuss with ABW	Before CDC Visit	AL	
30/11/2023	680.4	AMIU – AL to share noted comments with HF	ASAP	AL	
30/11/2023	680.5	AL to share issues with advancing the D2A and PHB projects with Tom Maloney.	Before next liaison meeting	AL	
30/11/2023	684.1	AL to distribute management accounts	ASAP	AL	