

Healthwatch Trafford

Minutes of Board meeting 26th September 2024

Online Zoom Meeting

Meeting commenced at 5.30pm

Present:

Heather Fairfield (HF) - Chair

Anna Gaughan (AG)

Susan George (SG)

Janet Brennan (JB)

David Esdaile (DE)

Andrew Latham (AL) – Company Secretary

Agenda item	Discussion and Actions
734. Welcome; apologies and introductions	Apologies: Brian Hilton (BH) 734.1 HF welcomed everyone to the meeting.
735. Declaration of Interest	735.1 None
736. Minutes of previous meeting	736.1 Members agreed the minutes of the previous meeting as a true and accurate record.
737. Matters arising not on the agenda	724.1 None
738. Action Log	Action log reference: 708.2 – HF had written to Helen Gollins at Public Health requesting the figures but had not received a response. Action: HF to chase up 712.1 – Income generation - Complete but postponed due to BH absence; AL suggested an item on Board recruitment in its place, members agreed. 729.2 ICS Organisational Structure - Still not finalised, HF to circulate when complete.
739. CO Report (paper)	739.1 AL presented highlights from the previously circulated CO Report. 739.2 Finance; AL reiterated his frustration at not having management accounts ready to share and updated members on progress on rectifying this. Action: AL to circulate management accounts to members when available. 739.3 AL updated members on the latest progress with the Pathways to CAMHS report. This was taking longer than anticipated, due in part to difficulties in getting data back from some of the localities, and in part to the amount of work involved in then analysing that data. The publication date was likely to be pushed back accordingly. 739.3 AL updated members on the AIS project; Cat had now finished her set period but would stay on to finish the project. HF asked how we would maintain contact with Cat and know when it was complete? AL stated that she still had access to MS Teams and email and that would remain active until completion. In the instance of any problems, she could be contacted via the University.

	<p>739.4 HF talked around the engagement that had taken place for the Locality Plan Refresh. AL informed members about additional engagement with a representative from Europa, representing the Gypsy and Traveller communities. AL also noted that this work would be written up into a report and shared back with Trafford ICP for inclusion in the full LPR document.</p> <p>739.5 Vaping amongst CYP – AL updated members on progress since publication of the report. HWT staff had now presented the report at Children’s Health Scrutiny and Trafford Participation group. It had also been presented by Public Health at the Health & Well Being Board.</p>
740. Questions from the Public	None received.
PART 2 – Closed Session	

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