

Healthwatch Trafford

Minutes of Board meeting 25th June 2020

Online Zoom Meeting

Meeting commenced at 5.30pm

Present:

Heather Fairfield (HF)
 Susan George (SGE)
 Nasima Miah (NM)
 Jean Rose (JR)
 Brian Hilton (BH)
 Elaine Mills (EM)
 Kerry Blackhurst (KB)
 Andrew Latham (AL) – Company Secretary

Agenda item	Discussion and Actions
441. Welcome; apologies and introductions	Apologies: Tony Fryer 441.1 HF welcomed everyone to the meeting.
442. Declaration of Interest	442.1 No declarations of interest received.
443. Minutes of previous meeting	443.1 The minutes of the previous meeting were accepted as a true and accurate record.
444. Matters arising not on the agenda	None
445. Action Log	445.1 All Actions complete and to be removed.
446. Annual Report	446.1 HF asked members if they had any comments on the final draft of the Annual Report? Members felt it was a good report that read well. JR commented that her age was listed incorrectly. HF requested that the report be distributed to the same people as the End of Year Report. Action: AW to amend as detailed, publish and distribute by 30 th June.
447.CO Report	447.1 AL presented the Chief Officer’s Report (previously circulated) and asked members for any questions; no further questions were asked.
448. Work Plan	448.1 AL informed members that the staff team had met the previous week and mapped out a revised Work Plan for 2020-21, which was necessary due to changes under lockdown and the response to Covid-19. AL explained the process in detail and confirmed that three main topic areas had been identified: Mental Health, Inequalities in North Trafford and the experience of the public in accessing services under lockdown. In addition, two scoping projects would take place on issues previously raised by board members; cardiovascular issues in younger people and access to services for those with a disability. The revised plan would be formally produced over the next two weeks with a summary made available for members. HF asked that the summary for directors

	include outcomes. ACTION: AL to produce revised action plan and circulate summary to members by 9 th July.
449. Questions from the Public	None received.
PART 2 – Closed Session	

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