

Healthwatch Trafford

Minutes of Board meeting 27th February 2020

Age UK Trafford, Urmston

Meeting commenced at 5.30pm

Present:

Heather Fairfield (HF)
 Susan George (SGE)
 David Esdaile (DE)
 Tony Fryer (TF)
 Andrew Latham (AL) – Company Secretary

Jean Rose (JR)

Agenda item	Discussion and Actions
418. Welcome; apologies and introductions	Apologies: Kerry Blackstock, Nasima Miah, Brian Hilton 418.1 HF welcomed everyone to the meeting and noted apologies received. 418.2 HF proposed that JR be appointed to the Healthwatch Trafford board of Directors; all agreed. Action: AL to add JR to Register of Director’s with Companies House.
419. Declaration of Interest	No declarations of interest received.
420. Minutes of previous meeting	420.1 The minutes of the previous meeting were accepted as a true and accurate record.
421. Matters arising not on the agenda	None
422. Action Log	422.1 Action 411.1: KB requested (via email) that AL ask NG for a copy of Bridgewater’s policy on dealing with vulnerable patients and gaining consent. 422.2 All other actions complete and to be removed.
423. Performance Report Dec/Jan 2019/20	423.1 HF presented the latest Performance Report (previously circulated) and asked members if they had any questions on the information presented? No questions were asked, however HF requested the following actions: Action: AL to produce infographic on concerns received in 2019/20 for inclusion in End of Year report. Action: AL to ask AW to provide explanation for board members about how the statistics page is put together and what the stats show. 423.2 HF reported that the follow up meeting with MFT on the Trafford General Hospital report had now been delayed until March and that she would feed back on the outcome at the next meeting. 423.3 HF asked if members were happy to approve the Performance Report prior to submission to CCG Governing Body? All agreed.

<p>424. Trafford Locality Plan</p>	<p>424.1 HF presented the circulated leaflet produced by Trafford Locality Plan Engagement and Communication Group and asked members for their comments to feed back to the group. Members discussed the leaflet in detail with HF documenting comments on a copy of the leaflet. Action: AL to summarise and feed back to Jamie Oliver at Trafford CCG.</p>
<p>425. Work Plan Development 2020/21</p>	<p>425.1 AL and HF fed back to members on the Work Plan development session held on 19th February. It is planned to work on a theme in each quarter of the year, as well as having one large project that runs throughout the whole year (intended to be health inequalities in Old Trafford). JR requested that Gorse Hill be included in the OT project as it faces similar challenges.</p> <p>425.2 AL explained proposed changes to engagement, moving to undertake more face to face focus groups than email surveys in order to gather more qualitative data from the public.</p>
<p>426. HW in GM Update</p>	<p>426.1 AL updated members on discussions held at the latest HW in GM Chair and Chief Officers' meeting. Work had been ongoing throughout the year to bring GM commissioners from each local authority together, in order to try and agree a common commissioning framework for local HW. Unfortunately this work has not been successful, with GMHSCP stating that they had gone as far as they could and it seems that local commissioners were now intending to maintain the current model of contracting individually with their respective HW.</p> <p>427.1 HF asked if the reports from GM meetings that she attended could be circulated to members; Action: AL to distribute reports to members.</p>
<p>427. Questions from the public</p>	<p>None received.</p>
<p>PART 2 – Closed Session</p>	