

Healthwatch Trafford

Minutes of Board meeting 31st October 2019

Sale Point

Meeting commenced at 5.30pm

Present:

Heather Fairfield (HF)

Susan George (SGE)

Brian Hilton (BH) *attended via Skype

David Esdaile (DE)

Andrew Latham (AL) – Company Secretary

Tony Fryer (TF)

Agenda item	Discussion and Actions
393. Welcome; apologies and introductions	<p>Apologies: Kerry Blackhurst (KB)</p> <p>393.1 HF welcomed everyone to the meeting. TF introduced himself to the board and provided background to his application to the board (previously circulated).</p> <p>393.2 AL requested that items from the Governance agenda be brought forward in the meeting; HF agreed.</p> <p>393.3 Board Recruitment Policy; AL presented a revised board recruitment policy and explained that there had been felt a need to simplify the process, whilst maintaining appropriate controls and safeguards. SG requested that the requirement of directors to attend a minimum of 3 meetings per year be increased to 4; all agreed.</p> <p>393.4 HF asked if members were happy to adopt the new policy with immediate effect? All agreed. Action: AL to replace old policy within Organisational Handbook</p> <p>393.5 HF asked members if they were happy to appoint TF as a board member under the new policy? All agreed. AL confirmed that satisfactory reference had been received. TF duly appointed as a director. Action: AL to inform Companies House</p>
394. Declaration of Interest	No declarations of interest received.
395. Minutes of previous meeting	395.1 The minutes of the previous meeting were accepted as a true and accurate record.
396. Matters arising not on the agenda	None
397. Action Log	<p>268.5 Remove</p> <p>311.2 Remove</p> <p>377.2 Remove</p> <p>391.1 Remove</p> <p>392.2 Remove</p>
398. Trafford Locality Plan	398.1 HF provided background and context to the previously circulated paper. The proposal from the CCG was for there to now be a 12-month programme of

	<p>engagement with the public. AL and HF were involved in ongoing meetings around this.</p> <p>398.2 HF had arranged a meeting with Sara Radcliffe (TCCG) and MFT regarding the LTP submission from Trafford and what HWT considered should be included.</p> <p>398.3 At the CCG Governing Body meeting, HF had stated that there should be an easy read/user friendly version of the LTP, which had been agreed by TCCG.</p>
399. Performance Report August/September 2019	<p>399.1 HF presented the highlights from the Performance Report (previously circulated).</p> <p>399.2 HF reported that the CCG had requested a better way for HW to feed back on the issues raised within the Performance Report, so that they in turn were better able to respond in a more structured manner.</p> <p>399.3 BH asked for detail around the issue of mental health assessments raised in the report; AL clarified.</p>
400. Trafford General Hospital HW100 Report	<p>400.1 HF reported that she had presented the report to the Urgent Care Task & Finish Group and highlighted the key issues contained within the report. AL noted that a draft of the report had also been sent to the CCG and that Tracy Clarke was due to attend the next Advisory Group meeting.</p>
401. Healthwatch in Greater Manchester Update	<p>401.1 AL updated members on the recent developments with HW in GM and in particular progress with the research and CRM workstreams that HWT were leading on. Good progress was being made and AT had visited all local HW along with HW England representatives to introduce the concept of the Research Governance Framework and to assess where each local HW was when measured against that.</p> <p>401.2 HF updated the meeting on the ongoing work with the Greater Manchester Health and Social Care Partnership (GMHSCP) and had attended the Greater Manchester Health and Care Board on 25th October. Key points from this meeting:</p> <ul style="list-style-type: none"> • Currently developing Taking Charge which is about the next five years in terms of delivery in terms of the LTP. • A programme director appointed for elective care. Working closely with CCGs re urgent and emergency care. Implementing a clinical assessment service which will operate until end of March 2020 with a view to deflecting people away from A&E. Says it will handle about 1000 cases each week and deflect around 700 ED attendances. • There will be a new GM Patient Service App. Basically, a symptom checker and then direct to most appropriate service. • Full business case for Healthier Together still with the Government including the proposal that Salford Royal should become a centre for major trauma. • 9175 beds occupied by patients who should have been discharged i.e., 296 beds per day. Whole host of performance data over a range of specialities provided. In the main, mixed results. • Children's Services: 10 objectives of the GM programme. There is a framework developed over the last year. The main outcomes looked for are to reduce hospital admissions for children with asthma, epilepsy and diabetes, mental health resilience and support, learning difficulties and autism, health support for children with long term conditions, transition to adult services and obesity. • GM Maternity programme. There is a Maternity Voices Partnership with a 15 step review and there will be one in all areas by 2020. A choice website under production. Continuity of care currently stands at 23.4 per cent but there is a target of 50 per cent by 2021. There will be parent infant mental health teams

	in all areas also by 2021. There is a Dad matters programme being rolled out with specialist perinatal community mental health teams formed in clusters.
402. Questions from the public	None
PART 2 – Closed Session	